

National Taipei University of Education

"Curriculum Syllabus Setup" (Syllabus Upload) Operating Procedure

System Website: <https://nsa.ntue.edu.tw/>

校園入口網 NTUE-PORTAL -<https://protocol.ntue.edu.tw/index.do?thetime=1761879979809>

Faculty and staff members are required to activate their campus portal accounts before use.

校園入口網NTUE-PORTAL (Accessible with your account and password after activation)

[https://protocol.ntue.edu.tw/openidConnectServer.do?response_type=id_token&client_id=alltop&redirect_uri=https://nsa.ntue.edu.edu.tw/Alltop_Dery&state=1762137101938](https://protocol.ntue.edu.tw/openidConnectServer.do?response_type=id_token&client_id=alltop&redirect_uri=https://nsa.ntue.edu.tw/Alltop_Dery&state=1762137101938)

教職員帳號啟用

身份證字號 請輸入身分證字號

電子郵件 請輸入差勤系統email，如無差勤系統帳號，請輸入iNTUE系統email
email需含有@及後面的資訊，例如hueizih@tea.ntue.edu.tw，如果驗證失敗，請至上述的系統確認您的email資訊

驗證碼 Z C B Z

步驟一，請輸入身份證與電子郵件驗證資料，驗證完成請到個人信箱收信繼續完成帳號啟用流程。

身份驗證

驗證成功，請至上面所輸入的信箱收信，並進行啟用。
如果驗證失敗，麻煩請確認輸入的資訊是否正確。
如果真的不行，請洽系統組管理員

回首頁

校園入口網教職員帳號啟用

校園入口網 <SYSTEM>
收件者: yuan@direk.com.tw

提醒您，請盡速點選下方連結完成帳號啟用。
如未完成，此連結將於60分鐘後失效。

請點此連結 **【帳號啟用】**。

按下帳號啟用，將打開入口網帳號設定頁面，設定帳號

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教職員 此處為輸入帳號，建議不要使用身分證，也請勿輸入@&<>等特殊符號，亦不可輸入空白或中文字。註冊啟用後，系統將自動跳轉回登入頁

帳號名稱

步驟二，請輸入密碼，系統即註冊啟用。 檢核無重複帳號，

註冊啟用

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公告

首次登入校園網之教職員，請先啟用帳號
2023/12/07 15:02

學生登入系統說明
2024/10/28 15:38

校園入口網 Login

帳號 教職員請輸入您自行設定的帳號，不含@及後面的資訊，通常為學校email@前面的帳號，例如學校email為hueizih@tea.ntue.edu.tw，帳號請輸入hueizih

密碼 第一次登入，請參考啟用信的說明，之後的密碼為您自行設定的密碼(8碼以上，含有英文、數字、符號三種元素)

驗證碼 驗證碼大小寫都可以 C V S Q

登入

自然人憑證

行動自然人憑證

忘記密碼時，請自行使用忘記密碼功能 **忘記密碼** 教職員帳號啟用

NTUE Faculty/Staff Account Activation Process

校園入口網 NTUE-PORTAL -<https://protocol.ntue.edu.tw/index.do?thetime=1761879979809>

Faculty and staff members are required to activate their campus portal accounts before use.

Step 1: Initial Verification

Go to the NTUE Faculty/Staff Account Activation page.

Enter your National ID Number in the designated field.

Enter the Email Address registered in the system.

Note: If you need to register a system account, please use your INTUE system email address.

Format Hint: Enter the part of the email before the "@" symbol. For example, if your email is

hueizhi@tea.ntue.edu.tw, enter hueizhi. The "@" and domain part are pre-filled.

If verification fails, please check your email information in the system mentioned above.

Enter the Verification Code displayed (e.g., 7 C B 7).

Click the button to complete the initial verification.

Step 2: Check Your Email

After successful verification in Step 1, check the inbox of the email address you provided.

Look for an activation email from "Campus Portal <SYSTEM>" sent to your address (e.g., yuan@diet.com.tw).

Reminder: Please click the link in the email promptly to activate your account. This link will expire 60 minutes after being sent.

Click the 【Account Activation】 link in the email. This will open the "Campus Portal Account Setup" page.

Step 3: Set Up Your Account & Log In

You will now be on the "Campus Portal Login" page for account setup.

For Faculty/Staff: Enter the username you created.

Format: Enter only the part of your school email address before the "@" symbol.

Example: If your email is hueizhi@tea.ntue.edu.tw, your username is hueizhi.

For First-Time Login:

Please refer to the instructions provided to you for the initial password.

For Subsequent Logins:

Enter the password you set yourself.

Password Requirement: Must be at least 8 characters long and include three of the following: uppercase letters, lowercase letters, numbers, and symbols.

Enter the Verification Code displayed on the screen (e.g., 6 C V S Q).

Click the "Login" button.

Alternative Login Methods:

Citizen Digital Certificate

Mobile Citizen Digital Certificate

Troubleshooting:

If you do not receive the activation email, first check your spam/junk folder. Also, verify the information (ID number, email) you entered in Step 1.

If you continue to experience issues, please contact the system administrator via the contact page.

For any issues regarding logging into the Campus Portal system, forgotten accounts, or passwords, please contact

Ms. Chen at the Computer and Network Center. Extension: #83458 Email: hueizih@tea.ntue.edu.tw



iNTUE

校務整合資訊系統

BillBoard

2025/03/26 iNTUE校務系統已正式整合[校園入口網帳密]登入服務(NTUE Portal Login)，歡迎善加利用。

2025/05/01 Use NTUE Portal account Login iNTUE

2025/03/13 校園入口網帳號說明(NTUE Portal Account)

2022/04/19 How to log in.(Old Ver.)

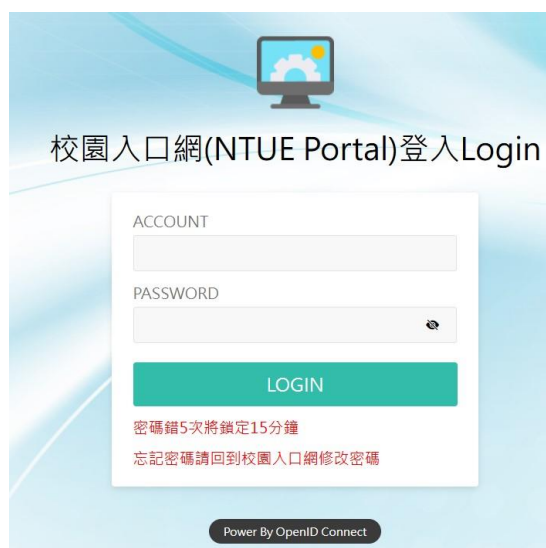
Sign in to iNtue

NTUE Portal Login

Guest login

[Forget Password?](#)

[Back To Old Ver.](#)



校園入口網(NTUE Portal)登入Login

ACCOUNT

PASSWORD

LOGIN

密碼錯5次將鎖定15分鐘
忘記密碼請回到校園入口網修改密碼

Power By OpenID Connect

NTUE-PORTAL (Accessible with your account and password after activation)

https://protocol.ntue.edu.tw/openidConnectServer.do?response_type=id_token&client_id=alltop&redirect_uri=https://nsa.ntue.edu.tw/Alltop_Dery&state=1762137101938

Enter your account, password, and verification code, then click the **login** button to proceed.

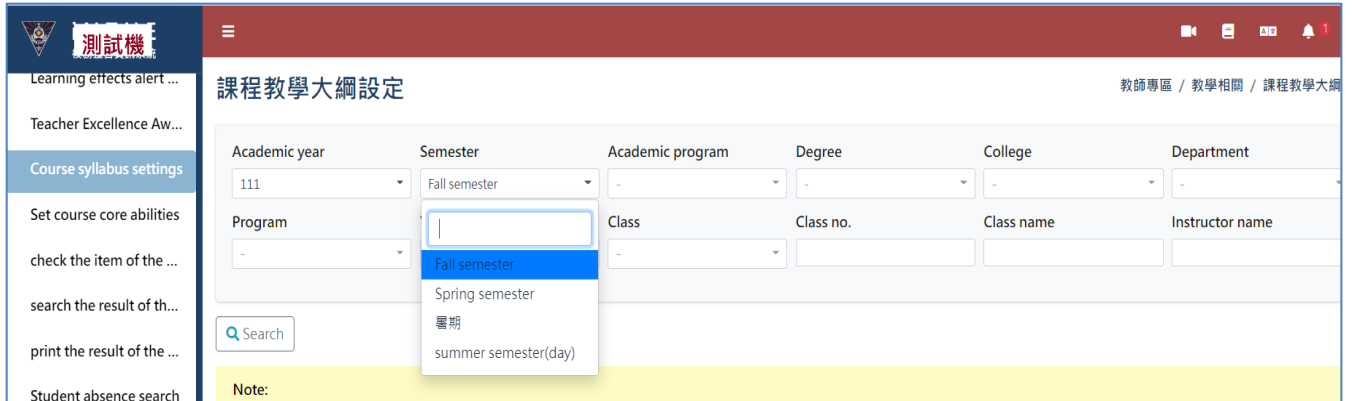
Notes:

For collaborative courses, only the instructor responsible for grading can maintain the syllabus. Those who are not responsible for syllabus maintenance do not need to upload the syllabus but must select the teaching feedback survey questions.

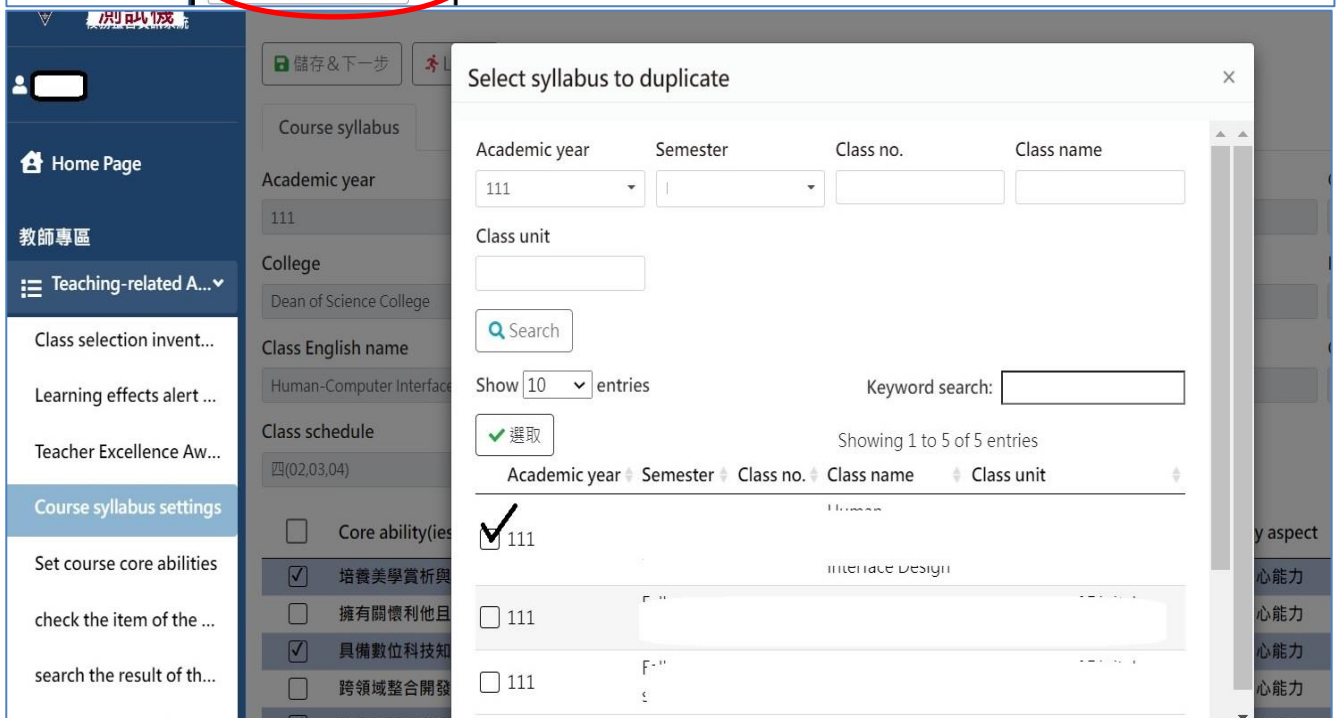
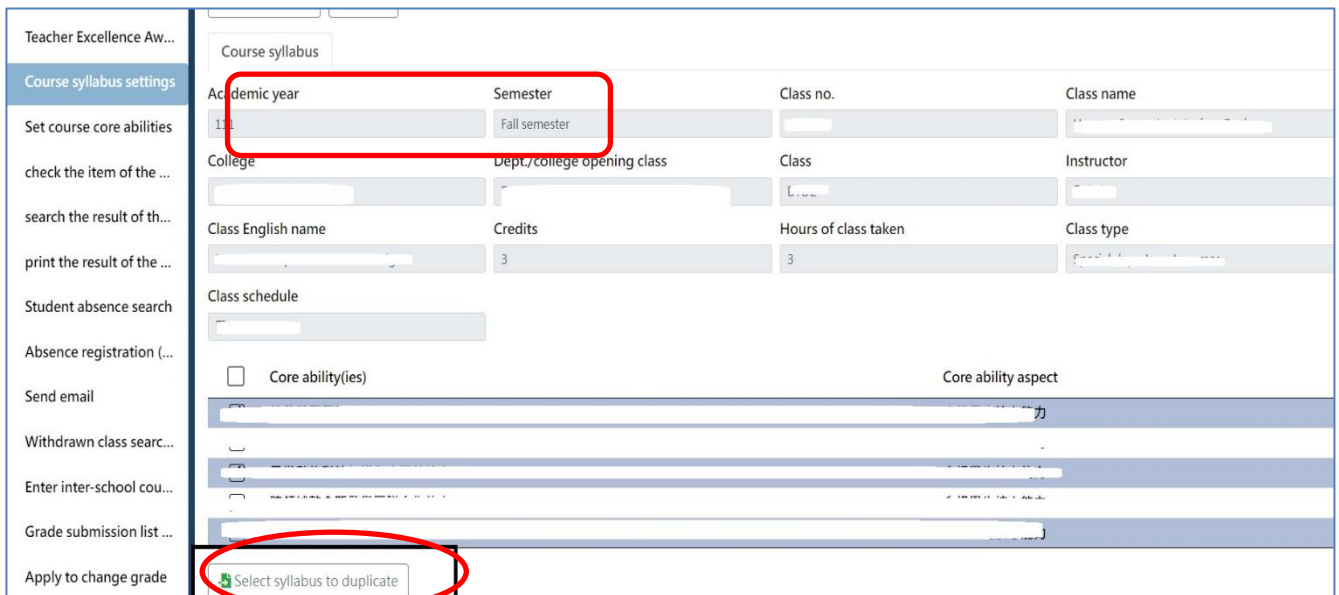
To check the course syllabus, please visit the "Guest Login - Digital Services - Public Course Schedule Inquiry" or "Login - Staff Section - Digital Services - Public Course Schedule Inquiry" starting from December 24, 2025 (Year 114 in the ROC calendar).

1. Click “教師專區 – Teaching-related Affairs - Course Syllabus Settings” - Select the “Academic Year”(114)

and “Semester”(Spring semester) , then select course name and register the course syllabus.



2. If you have previously offered the same course, you can select the “Academic Year” or “Semester” you intend to copy from out of the “Select syllabus to duplicate” check box and “選取>Select” the course to automatically bring in the previous syllabus. Be sure to click “Save” after making your changes.



3. If the system displays the prompt "Please select the core competencies," preventing you from successfully saving the syllabus content, it may be because the department assistant has not yet configured the "core competencies" options, causing the system to read them incorrectly. Please first confirm with the department assistant whether the "B12120 Unit Core Competencies" have been copied to the new semester. Once the assistant has completed the update, please log in to the system again. On the syllabus page, above the "Copy Semester Syllabus" option, the selectable core competency items should appear, allowing you to save the syllabus data normally.
4. Syllabus Editing Page is in "Plain Text Input" Mode The syllabus editing page operates in "plain text input" mode. To avoid formatting errors caused by special fonts or symbols from Word documents, it is recommended that instructors first paste their Word document content into a Notepad (.txt) file, and then copy it from Notepad into the system. For weekly teaching schedules, please use the "Enter" key to create a new line for each week's content. You can review the actual formatting of the syllabus by using another browser to access the system via "Guest Login → Digital Services → Public Course Schedule Query". After reviewing, you can then make any necessary layout adjustments.

★教學目標

★教材大綱

★實施方法

評量方式 (評量方式訂定出席率作為評分標準者，依學則27條，缺、曠課累積達該科目授課總時數二分之一者，該科學期成績以零分計算。)

參考資料 (請遵守智慧財產權，不得非法影印)

 儲存 & 下一步

 離開

5. The class schedule for the Day Program in the second semester of the 2025-2026 academic year is scheduled to be announced on Wednesday, December 24, 2025. The first phase of course selection will begin on Tuesday, December 30, 2025. The system (iNTUE) will open for instructors to upload their course syllabi **starting Monday, December 22, 2025**. All teaching faculty are requested to complete their syllabus uploads before the first phase of course selection begins (December 30, 2025) to ensure students have access to this information for reference. Thank you for your cooperation.