

Dear NTUE International students,

Due to the rapid global spread of the coronavirus disease 2019 (COVID-19), NTUE will introduce the following new measures to control people entering the campus starting from March 27.

1. **One entrance only**-all side gates will be closed, only the front main gate will remain open.
2. **Electronic access control with easy card**-limit access and track the entry history
3. To execute the measure, all students need to **register their easy card by completing this form** <https://www.surveycake.com/s/gq3Qa>
4. NTUE IT department will activate your card and grant you access.
5. Please do this at your earliest convenience to provide adequate time for the IT department
6. **IMPORTANT: you will need the serial number from your easy card to complete the process. Go to room A107 on campus** or the 7-11 I-bon to check the internal code for your card.
7. If you need help, contact your department assistance or Ms. Stella Chou at A709.

Thank you for your cooperation and continued patience.